

Administrative Regulation

Parent and Family Engagement

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that continued parental engagement contributes greatly to student achievement and positive school environment. The district shall include parent engagement strategies as a component of instructional planning.

- I. The district shall conduct a minimum of one annual meeting at a convenient time for parents. The purposes of this meeting are to:
 - A. Engage parents in the joint development and joint agreement of the Local Educational Agency Plan and parental involvement policy.
 - B. Provide an ongoing process for the development, refinement, adoption, and distribution of the Local Education Agency Plan and parent and family engagement policy.
 - C. Provide time for an annual review of Local Educational Agency Plan and parental involvement policy.
- II. In order to engage parents positively in their children's education, the district shall ensure that each school site jointly develop with, and distribute to parents a written school parent and family engagement policy that describes programs, activities, and procedures to encourage parent involvement in the education of the child. These programs will include high quality curricular and instructional programs that provide a supportive learning environment that enables all pupils to meet the academic expectations of the school.
- III. Every school shall conduct a minimum of one annual meeting at a convenient time for all parents. A flexible number of meetings shall be offered, providing parents with timely information. The purposes of this meeting are to:
 - A. Inform parents of their schools' participation in and the requirements of school programs such as, Title I, Economic Impact Aid, School and Library Improvement, English Learners, Special Education, and Gifted and Talented Education.
 - B. Explain the right of parents to be involved.

- C. Describe and explain the curriculum used at the school, the academic assessments used to measure student progress, and the proficiency levels students are expected to reach.
 - D. Assist parents in understanding how their child is performing on academic assessments.
- IV. The district shall provide the assistance necessary to plan and implement effective parental engagement activities that will improve student academic achievement and school performance by:
- A. Helping parents understand the state academic content standards and state assessments.
 - B. Informing parents that they can directly affect the success of their children's academic achievement to meet state and district standards.
 - C. Providing techniques and strategies that they may use to improve their children's academic success and help their children in learning at home.
 - D. Helping parents develop parenting skills and provide positive home learning environments that support their children's academic efforts and their development as responsible members of society.
 - E. Providing materials and training to help parents work with their children to improve their children's academic achievement.
 - F. Initiating consistent and effective two-way communication between the home and school so that parents may know when and how to help their children in support of classroom learning activities. This may include, but is not limited to, monitoring the attendance of their children and ensuring that homework is completed and turned in on a timely basis.
 - G. Encouraging parents to serve as volunteers in the schools, attend parent-teacher conferences, student performances and school meetings, and participate in parent education programs, site councils, advisory councils, and other activities in which they may undertake governance and advisory roles.
- V. To ensure effective engagement of parents, support a partnership among the school, parents, and the community, and improve student academic achievement, each school and the district shall build the capacity for parental engagement in the following ways:

- A. Schools shall educate teachers, student services personnel, principals, and other staff, with the assistance of parents, in the value of parent contributions and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the schools.
 - B. Scheduling individual parent-teacher conferences, as appropriate, for each child. The purpose of that conference shall be to discuss the student's placement, the student's progress, and the methods or activities the parent can use at home to reinforce the child's achievement.
 - C. To the extent feasible and appropriate, coordinate and integrate parent engagement programs and activities with other programs, such as preschool and Title I, and conduct other activities that encourage and support parents in more fully participating in their children's education.
 - D. Provide all information concerning the school program and its activities, as feasible, in a language and format that ensures participation for those parents who lack literacy skills or whose native language is not English. Parental notifications shall be translated for any group of parents who speak a primary language other than English which constitutes 15 percent or more of a school's total enrollment.
 - E. To the extent practicable, provide accessibility and opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of migrant children, and parents of children with special needs.
 - F. Provide parents with opportunities for regular meetings to participate in decisions relating to the education of their children when requested.
 - G. Provide other such reasonable support for parent engagement activities as parents may request.
- VI. Each school shall involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of school programs including the school parental involvement policy for all parents and the School Plan for Student Achievement.
- A. School plans shall delineate specific measures that shall be taken to increase parental engagement with their children's education, including measures

designed to engage parents with cultural, language or other barriers, which may inhibit such participation.

- B. In consultation with parents, each school shall annually evaluate the effectiveness of its parent engagement policy and periodically update the school's policy to meet the changing needs of parents in the school.

VII. Schools shall offer parents the opportunity to work with them in a mutually supportive and respectful partnership and to help their children succeed in school

School-Parent Compact

Every school shall jointly develop, with parents/guardians, a school-parent compact that outlines how parents, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents will build a partnership to help students achieve academic state standards. This compact shall address:

- The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to achieve the academic state standards.
- Ways in which parents will be responsible for supporting their children's learning.
- The importance of ongoing communication between teachers and parents through annual parent-teacher conferences and frequent reports to parents about their children's progress.

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Ref: EC Sections 11500, 51100, 51101, 51101.1, 11502; PL 100-297, CFR 2000-234

Approved: September 4, 1997

Reviewed: July 1, 2000

Revised: August 17, 2004

Revised: August 19, 2008

Revised: September 3, 2019