

## Administrative Regulation

Board Meetings, Administrative Preparation for

The location of all meetings and matters of school business conducted by the Board of Education shall be within the geographical boundaries of the Garden Grove Unified School District, except as prescribed in Government Code Section 54954.

The Superintendent's Office will prepare properly the Board Room for Board meetings to include an adequate supply of agendas, voluntary guest registration sheets, recognition cards to address the Board and other pertinent informational material which might assist visitors in the proper procedure to follow in speaking before the Board.

Press facilities, Board member identification plates and public address system will also be provided.

Ref: EC Section 35020

Government Code Sections 54950-54962

Approved: September 23, 1969

Revised: August 27, 1979

Reviewed: March 4, 1986

Revised: January 4, 1994

Reviewed: July 1, 2000