

BOARD POLICY

Superintendent, Administration of the Schools by

The superintendent of schools shall provide for the supervision of instruction and the control and management of pupils, and shall be responsible for the formulation of curricula and the development of courses of study. This will include the effective operation of such curricula, special courses, and activities as will provide a complete and adequate system of instruction for all pupils attending the schools.

The superintendent shall provide for the enforcement of the compulsory attendance laws.

The superintendent shall provide for the preparation of inter-district attendance agreements with other districts.

The superintendent shall recommend attendance boundaries for the respective schools.

The superintendent shall recommend school calendars and length of school day, and shall be responsible for the recording of school attendance.

The superintendent shall recommend to the Board of Education any needed construction, changes, or modifications of school buildings and facilities, and shall supervise the taking of bids for the same.

The superintendent shall be responsible for the placing of all types of insurance contracts of the district, subject to approval by the Board.

The superintendent shall keep informed as to the work of other school systems, their organization, modes of government, methods of instruction, and general efficiency. For this purpose, the superintendent is expected to attend professional conferences and institutes, subject to approval by the Board and the district shall meet reasonable expenses so incurred by the superintendent.

The superintendent shall implement and provide for the enforcement of such reasonable rules and regulations as may be necessary to govern routine administrative matters.

Ref: EC Sections 35026-35038, 35250

Adopted: November 26, 1968

Revised: August 27, 1979

Reviewed: March 4, 1986

Reviewed: July 1, 2000