

Administrative Regulation

Community Use of School Food Services Facilities

Civic Center organizations may not be permitted to use food services facilities prior to 4:30 p.m. on days when school is in session.

All food service requests shall be made through the Office of Business Services (Community Services Office) at the district office at least two (2) weeks prior to the need. The facility food service worker shall be notified of the requested service by the Food Service Section.

No use shall be made of kitchen facilities or equipment by other than authorized personnel. No food shall be processed in school kitchens except that provided by the food service worker.

No equipment, dishes, silverware, or supplies shall be loaned for use.

All meals served from school kitchens shall be selected from approved menus.

Potluck meals and refreshments may be served without the use of kitchen facilities and/or equipment, with the approval of the Community Services Office.

The price of meals as stated on the approved menus includes all applicable sales taxes.

Ref: EC Sections 38082, 38084

Approved: October 22, 1968

Revised: October 23, 1979

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Reviewed: July 1, 2000