

Administrative Regulation

Fund Raising Activities, School Photography Programs

- A. A school may request authorization to schedule one supplementary photographic fund raising program (e.g. family portraits, multiple image, etc.) per school year. At the elementary level, such a program may only be conducted by a parent support group. At the intermediate and high school levels, the program may be conducted by a parent support group or a school-affiliated organization.
- B. Each supplementary photographic fund raising program must:
1. Be approved by the site principal and have written approval of the appropriate administrator of elementary or secondary education. The principal is to complete and submit the form: Garden Grove Unified School District, Request for Photographic Fund Raising Program.
 2. Be scheduled outside the school's regular instructional hours, including the collection of monies.
 3. Ensure that participation by students and parents is voluntary.
 4. Adhere to all other district regulations governing school fund raising activities and school-related picture activities.
- C. Schools are required to select a photography company which is on the district's approved list of vendors for this type of service.
- D. The regular school picture plan adopted by the district School Picture Committee shall not be used for fund raising purposes by any school in the district.

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Ref: EC Section 48932

Approved: May 2, 1989

Reviewed: July 1, 2000

5140.8 Administrative Regulation (Continued)

5140.8

GARDEN GROVE UNIFIED SCHOOL DISTRICT

Request for Photographic Fund Raising Program

School Name: _____

Sponsoring Organization: _____

Contact Person (Sponsoring Organization): _____

Telephone Number: Home () _____ Office () _____

Description of Photo Package: _____

Name of Photography Company: _____

Name of Company Representative: _____

Telephone Number: () _____

Brief description of photography services and packages offered for sale (include base costs to school/sponsoring organization and prices to consumers):

Principal's Signature

----- District Use Only -----

Approved _____

Disapproved _____

Administrator: Elementary or Secondary

Date