

BOARD POLICY

Student Government, Operation and Management of

The district takes the position that an efficient and representative student government can effectively teach many of the worthy goals of democratic society in a meaningful manner. Furthermore, to ensure that the framework for the proper learning experience is constructed, the following criteria are hereby established:

- A. A charter, or constitution, for the student body organization must be submitted by the principal to the superintendent or designated representative for approval. The principal shall act or appoint a certificated employee to act as supervisor of the activities and funds of each student body organization at the school. The principal or designee shall be responsible for observance of the provisions contained in said charter, constitution, or the Education Code.
- B. Minutes of meetings of student body organizations shall show authorization for raising revenues and making disbursements of funds belonging to such organizations. The treasurer of the student body organizations shall be responsible for keeping accurate records of its financial activities. Records shall be kept on appropriate forms in a manner which is acceptable to the Office of Business Services.
- C. The principal or the designated representative shall maintain the bookkeeping function over the respective student body funds as prescribed by the Office of Business Services. No so-called student body funds may be kept at any school unless there is actually an approved student body organization responsible for the administration of the funds.
- D. Student body funds shall not be used for the purchase of supplies and equipment ordinarily furnished by the Board of Education. This does not prohibit the operation of a student store in a secondary school.
- E. Elementary (K-6) student body organizations may be established for the purpose of learning the principles of self-government; however, principals shall discourage student body money-raising activities at this level.
- F. Secondary principals shall submit to the superintendent or a designated representative an annual budget of proposed expenditures for student body activities. Such budgets for an ensuing year shall be submitted for approval prior to September 1.

- G. Student body cards may be utilized within the limits set forth in regulations reviewed and approved annually by the superintendent and the Board. These regulations shall include the cost of the student body card and the requirement that its various applications shall be uniform throughout the district.

Ref: EC Sections 48930-48938

Adopted: April 8, 1969

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