

Administrative Regulation

Curriculum Development to Improve Instruction, Guidelines for

A. General information

The following tenets prescribe the processes for curriculum/instructional development in the Garden Grove Unified School District.

1. In accordance with the adopted educational philosophy, the district is committed to constant efforts to improve instruction and maintain a program of studies which will enable each student, within his/her ability, to acquire those skills and understandings necessary to achieve success.
2. The adopted instructional policies and administrative regulations apply to all grade levels and programs throughout the district.
3. The principal, as the instructional leader, is accountable to the appropriate administrator for maintaining continual effectiveness of all adopted curriculum programs and improvement of instruction at the school.
4. The primary role of district instructional personnel is to provide leadership, support services, and necessary resources to improve programs, including development and subsequent evaluation of all curriculum proposals.
5. Appropriate district offices, departments, and personnel are involved in the planning, development, and evaluation of the curriculum to the extent that pertinent data indicates the adopted educational goals are being achieved.
6. When appropriate, available resources of state and county offices, business, industry, and higher education are utilized to support improvement of identified areas of instructional need.
7. When appropriate, efforts will be made to procure categorical funding to provide new programs or resources for curricular improvement in identified areas of instructional need.

8. Appropriate involvement of students and community representatives will support the determination of instructional priorities.
 9. Teacher expertise and involvement in the development and conduct of curriculum/instructional programs is a basic commitment of the district.
 10. The Board of Education will be informed on all curriculum developments, studies, and evaluations prior to submitting recommendations for approval.
- B. The principal's responsibility for the curriculum/instructional programs at the individual school:

The principal, as the building level instructional leader, is accountable to the appropriate administrator for maintaining continued effectiveness of all adopted curriculum programs for improvement of classroom instruction at the individual school. The principal is responsible for developing and implementing school-based activities to ensure instructional quality within the following parameters:

1. All curriculum and instructional programs at the individual school will be administered in compliance with adopted Board policies and approved administrative regulations.
2. Continual assessment will be conducted by appropriate members of the school staff to determine necessary needs for improvement of instruction.
3. Specific instructional periods and/or time will be designated and maintained to assure ongoing effectiveness and improvement of instructional achievement at the individual school.
4. Selection and approval of supplementary materials and resources for use by the individual school will be made to enhance the achievement of adopted instructional goals and programs.
5. Continual evaluation of all instructional activities will be completed to provide supporting data for making decisions to reorganize and/or redirect the curriculum efforts at the individual school level.

C. Procedures for development of district wide curriculum/instructional proposals:

The plan for development of district wide curriculum and/or instructional proposals will be submitted to the appropriate administrator for elementary or secondary education for the coordination and subsequent analysis and recommendation. Proposals will be developed in accordance with provisions of the Education Code, California State Frameworks and adopted standards, other legal action, district policies, and administrative regulations. All recommendations will be submitted to the superintendent for approval.

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Ref: EC Sections 35161, 51040-51041, 51050-51057, 51210-51246, 58400-58412
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