

BOARD POLICY

Board Meetings, Voting Procedures

Every member present shall vote on all motions and resolutions unless excused by the Board, and the vote shall be recorded. A member dissenting from an action taken by a majority of the Board may state the reasons if so requested at the time of the vote. A member may request a recording of the reasons in the minutes on a particular action before the conclusion of the meeting.

The Board believes that when no conflict of interest or absence from a previous meeting requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

All votes on matters before the Board shall be conducted in public session, unless such action is duly authorized and identified for closed session as prescribed in Government Code Section 54954.2. No votes or action by the Board, in open session or closed session, whether preliminary or final, shall be conducted by secret ballot.

Following any closed session, the Board shall reconvene into open session prior to adjournment and publicly report any actions taken in closed session and the vote or abstention of each member present as prescribed in Government Code Section 54957.1, unless said section authorizes a lawful exemption or a delay in the public reporting.

Ref: EC Sections 35163, 35164
Government Code Sections 54950-54962
Adopted: September 23, 1969
Revised: August 27, 1979
Reviewed: March 4, 1986
Revised: January 4, 1994
Reviewed: July 1, 2000
Revised: August 21, 2018