

## BOARD POLICY

Superintendent, Fiscal Responsibilities of

The superintendent shall provide for the preparation and presentation of the annual budget, the carrying on of operations within the framework of the approved budget, and the recommendation of the transfer of funds within the district.

The superintendent shall provide for the keeping of all financial accounts in such a manner which enables the superintendent to make regular reports on the financial conditions of the school system to the Board. In addition, the superintendent shall provide for a complete financial report at the end of each fiscal year showing receipts and expenditures for the entire year.

The superintendent shall provide for the legal expenditure of funds, in accordance with the budget adopted by the Board, and the proper accounting for any and all funds that may come under the control of the Board of Education.

The superintendent shall provide for the collection and deposit of all monies payable to the district.

Ref: EC Sections 35026-35038, 35250

Adopted: November 26, 1968

Revised: August 27, 1979

Reviewed: March 4, 1986

Reviewed: July 1, 2000